

**Roster/Mailing Labels  
Order Form**

Contact Person: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Company Name: \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Street/PO Box) (City) (State) (Zip)

Date Ordered: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

Signature: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Licensee information is available for purchase in printed or electronic format from the Nebraska Real Estate Commission. Information can be printed on mailing labels (\$50.00), printed in roster format (\$15.00), put on diskette and mailed (\$15.00), or e-mailed (\$10.00). Prices include any applicable tax. Please place your order as close as possible to your mailing date. **Licensee information is extremely time-sensitive** because continuing education information is included, and because licenses are issued and transferred daily.

Mailing labels include the name and business address for each licensee, and can be printed on self-adhesive labels with 30 on each page. Rosters include the name, business address, license type, and status for each licensee. Check the blanks below to indicate whether you want mailing labels or a roster; what format you choose; which categories you wish to include; whether you need them divided by license type and/or status; which jurisdictions you want included in your set; and whether you want them in zip code or alphabetical order. If you want only those licensees who need continuing education before renewal, check that blank and indicate whether you want them in zip code or alphabetical order.

- Mailing Labels **OR**  Roster  
 E-mail (format desired \_\_\_\_\_) **OR**  Diskette **OR**  Printed  
 Active Salespersons  Inactive Salespersons  
 Active Brokers  Inactive Brokers  
 Run as one set **OR**  Divided by License Type **AND/OR**  License Status  
 Nebraska only **OR**  All Jurisdictions **OR**  Specific Jurisdictions \_\_\_\_\_  
 Zip Code Order **OR**  Alphabetical Order  
 Mailing labels for only those licensees who need continuing education before renewal

**FEES ARE NOT REFUNDABLE. Any check returned by your financial institution will be subject to a \$35.00 processing fee. If you have any questions, please contact Monica at (402) 471-2004.**

CREDIT CARD PAYMENT OPTION: REMINDER - FEES ARE NOT REFUNDABLE  
(Please Note: Debit Cards are not accepted)

Please charge my credit card for only this transaction.  VISA  MasterCard  
Credit Card Number \_\_\_\_\_ Card Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_  
Cardmember's Signature \_\_\_\_\_

**For Office Use Only**

Date Payment Received: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Date Order Mailed: \_\_\_\_\_